

# **WEST SEHEL T COMMUNITY ASSOCIATION**

## **MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 9<sup>TH</sup> DECEMBER, 2008**

### **Attending:**

Ken Matheson - President  
Charlotte Mallory - Treasurer and Membership Secretary  
Michael How - Recorder

### Guest Speakers:

Susan Stratis, Principal, Envision Planning, Gibsons.  
Advisor to the District of Sechelt.

John Gillespie, Landwise Consultants, Robert's Creek.  
Representing the Sawarne/Sangara Development

### Members of Sechelt Council:

Alice Lutes  
Warren Allen

## **1. Welcome and Introductory Remarks.**

**1.1** The President called the meeting to order at 7:07 p.m., and welcomed the guest speakers, the two members of council and the 37 attending members of the Association and the public.

**1.2** The President offered a vote of thanks to the retiring Directors of the Association, particularly Marguerite Johnson, Alexis Harrington, and Ron Harrington, who would not be standing for re-election this year. He also thanked the members of the Association who had lent a hand with various projects during the year.

## **2. President's Review of the Year.**

**2.1** Now that the Municipal Elections are over, the President looked forward to being able to work with new council and the new District Administrator, Rob Bremner, starting in the New Year. Directors of the Association attend most Council meetings throughout the year, to ensure that the interests of your community are looked after.

**2.2** Your President reported that your Association has been involved in the following issues during 2008:

**2.2.1 Community Plans.** The new District Official Community Plan (OCP) and the West Sechelt Community Plan Revisions.

### **2.2.2 Referrals from Council Staff For Our Input.**

McCourt and Piccadilly	43	Dwelling Units	
Western Eagles (The Trails)	170	“	
Oracle Heights	30	“	
Wakefield Phase 2	15	“	(No park allocation yet)
Trail Bay Estates (Clayton's)	64	“	
Silverstone	30	“	
Seaview Estates Phase 2	22	“	
Oracle Properties	150	“	
Lots 6 & 7 (3 <sup>rd</sup> Reading only)	50	“	(Cluster-type housing)
Sawarne Lumber (Sangara family)	1200	“	(Silverstone Uplands)
8 small subdivisions 2 – 4 lots each			

**2.2.3 Recent Approvals by Council.** The District of Sechelt has approved 650 building units over the past 2 years.

**2.2.4 Capital Works Programme.** Each year we submit a suggested works and parks list to the District. After review by Council, those items which are accepted are entered into an on-going 5-year plan. In 2008, we achieved the following additions to the 5-year plan:

Improvements to the roads and sidewalks/walkways for the following roads  
- Norwest Bay, Nickerson, Mason, Derby, and Baillie.

Sewer collection lines in West Sechelt. There is \$180,000 available for this project and we hope that most of that sum will come to West Sechelt.

Civic beautification projects at the corner of SCH 101 and Norwest Bay Road (held over to the installation of the Stop light), and the corner of Norwest Bay and Mason.

**2.2.5 Parks and Trails.** These projects have a high priority within your association, and the long term plans include a trails system from West Sechelt through to the Village (Down Town Sechelt).

In addition, the Crowston Greenway Trail has been funded, but the District must contract out the work (a condition of the funding) which will make the project more expensive.

Multi-year target is for a full size Soccer/rugby field in West Sechelt.

**2.2.6 Beach Accesses.** Your Association has a Parks and Recreation Committee, and the members are Chris Allen, Mickey Wagman, Marguerite Johnson, and Heather Purves. This year they submitted requests for improvements to the following parks:

- Cascade Green
- Piccadilly
- Silverstone
- Mason Beach

We have asked for a further beach access to be opened for public use. The District of Sechelt Parks Foreman has just completed a survey of all the beach accesses in West Sechelt, and this will help us to review which of the remaining accesses should be developed (some of the “accesses” are extremely steep and/or dangerous, and the we would want to help the District avoid serious public liability problems).

**2.2.7 Other Projects.** Your Association has been involved in the following further projects throughout the year:

- Renaming the Dr Walter Burtnick Park
- Pursuing the installation of the traffic light at Norwest Bay and SCH 101
- Monitoring the District Sewer capacity and the sewer collection lines for West Sechelt
- The Municipal Election All-candidates Forum, held at the Seniors' Centre in Sechelt, which attracted 287 people.
- Providing input for the Council as they sought to introduce a by-law allowing "secondary suites".
- Monitoring Bylaw 350
- Encouraging the District to provide road signs warning of horse activity in the area of Mason and Heritage roads.

**2.2.8 Summary.** As you can see, your Association's Directors have been very busy on your behalf, but there is a need for more volunteers to help out. We would particularly like some one to help us with the Associations' websites (<westsechelt.net> or <Sechelt.net>). We have a professional web master, so the task would be the simple control of website input, for example, entering current information, enhancing the site as necessary, adding pictures and news items, etc.

The websites carry the latest meeting minutes, and where Members and the Public can get an update on current information.

**3. Treasurer's Report.** The Treasurer reported that the Association had an opening balance of \$1,312.06. With income for the year of \$986.73 and expenses of \$796.06, the closing balance was \$1,502.73.

**4. Membership.** The Membership Secretary reported that there are currently 43 Association Members, and that 6 more signed up at the AGM. This compares with last year when the Association had over 120 Members.

5. **Election of Directors.** Nancy Leathley proposed a slate of Directors, namely:

Ken Matheson  
Charlotte Mallory  
Gail Riddell  
David Johnson  
Michael How

The slate was seconded, and approved unanimously.

When further volunteers were requested from the Chair, Donna Perry volunteered and was approved unanimously.

The President stressed that there is a need for at least one further volunteer Director to cover vacations, illness, personal absences, etc.

6. **Adjournment.** There being no further business, Michael how proposed that the meeting be adjourned, seconded by Charlotte Mallory, and all in favour, the meeting was adjourned at 7.37 p.m.

### **GUEST SPEAKERS**

The Meeting was followed by two presentations from the Guest Speakers.

Susan Stratis is tasked by the District of Sechelt with reviewing the Official Community Plan and integrating it with various subsidiary plans, such as the Sechelt Vision Plan, the individual Community Plans, the Parks and Recreation Plan ,etc. She outlined the process and stressed that public input would be actively sought at all stages of the OCP development.

John Gillespie is the on-site liaison for the Sawarne Forestry/Sangara Family property development, and he highlighted some of the sustainable resource ideas that they hope to include in the development.